

ADVANCED SPECIAL OPERATIONS TECHNIQUES (ASOT)

ATRRS SCHOOL CODE: 331

COURSE CODE: 2E-F141/011-F27

Course Duration 18 weeks

1. COURSE DATA

a. **PURPOSE.** Provide USSOCOM units with the information necessary to prepare students for the ASOT Level III Course.

b. **SCOPE.** This memorandum covers the administrative requirements for the ASOT course. This document is UNCLASSIFIED. This memorandum facilitates the proper preparation of the individual, his equipment, orders, and other requisite information for attendance to the course. This document will eliminate the systemic problems typically encountered by the students during each class.

c. **GENERAL.** A/6/1 SWTG(A), ASOTC Detachment East and West conduct the ASOTC and serve as Subject Matter Experts (SME) on ASOT tactics, techniques and procedures.

d. **COURSE INFORMATION.** The ASOTC is a classified course of instruction based at Fort Bragg, NC and Joint Base Lewis- McChord (JBLM), WA, and is conducted throughout the continental United States (CONUS).

2. PREREQUISITES

a. **STUDENT PREREQUISITES:** Students must meet the following prerequisites prior to attending the course and report to the course with the Certification for Attendance to the ASOTC signed by the first O-5 in chain of command and unit ASOT Manager (this is a memorandum for record that certifies that the individual meets the prerequisites prior to attendance). If the individual does not meet the prerequisites then a waiver must be sent through the service to USSOCOM for approval (USSOCOM has not delegated waiver authority and maintains it at the USSOCOM SOJ3X). The selection prerequisites are (as per 525-5 dtd 19 AUG 2004):

(1) Must be a graduate of the Special Forces Qualification Course (SFQC), SEAL Qualification Course (SQC) or other approved USSOCOM training course as listed in (S/NF) USSOCOM Directive 525-5 (U).

(2) Must be assigned to a SOF position requiring the ASOTC qualification validated by USSOCOM.

(3) Possess the rank of E-6 thru E-8, W1 thru W3, or O-2 thru O-4 with a validated mission requirement. Waiver's are available through the POC's of this memorandum.

(4) Must have a minimum of two years SOF experience at the tactical level, i.e. ODA or SEAL Platoon.

(5) Currently there is a blanket USSOCOM waiver for USASOC and NSW that reduces the time on and ODA or SEAL PLT to 12 months, with a combat tour on an ODA or SEAL PLT, and allowing E-5s to meet the time requirements. The combat operations have given ASOT exposure to the individuals and operational context. (IAW the waiver approval dtd 14 September 06: USASOC and NAVSPECWARCOM will report to USSOCOM the number of personnel attending the ASOTC under the authority of this waiver. Report the information in conjunction with the ASO manning report due on the first day of each quarter.)

(6) Upon Graduation (non-waiverable)

(i) Graduates will incur a service remaining obligation in accordance with service component personnel management regulation (as per USSOCOM 525-5).

(ii) Components will ensure graduates serve a three (3) year utilization tour in a SOF billet that requires an ASOT qualification validated by USSOCOM.

(6) Must be a U.S. citizen.

(7) Must meet the service component's height and weight standards.

(8) Must pass a physical and mental health screening.

(9) Must have a valid state U.S. driver's license.

(10) Must have a current SECRET (or above) security clearance. For more information see welcome letter.

(11) Must have a Army Knowledge Online account (this include USN and USMC personnel)

(12) Must have completed the Information Assurance training and certification at <https://ia.signal.army.mil/> (this includes USN and USMC personnel)

3. **MEDICAL:** ASOT-C is a mentally demanding course with long periods of sitting behind a computer, PE's, and operating vehicles. You must NOT be on any prescription medication that will interfere with your ability to conduct any part of the course. If you are on any prescription medication or have had a change in physical condition since last physical exam, a DA 7349 must be submitted to the SWCS Surgeons Office prior to your arrival at the course.

4. **CLOTHING AND EQUIPMENT.**

a. Students are required to wear civilian clothing throughout the course. Enlisted members who complete 15 consecutive days of temporary duty (TDY) in civilian clothing are authorized a civilian clothing allowance (USASOC Regulation 700-84-8, Civilian Clothing Allowance, dated Feb 93). Warrant and commissioned officers are not authorized a clothing allowance. Students will attend the course in proper attire. The only authorized military clothing is military boots/military GORTEX or similar garments used for rural training. Students should not wear military PT clothing.

5. **GROOMING STANDARDS.** Students are authorized relaxed grooming standards and will comply with A Co, 6th BN, 1st SWTG. Students will be issued a copy of this policy during course in-processing.

6. **FUNDS.**

a. Students will report to the ASOTC with an active U.S. Government Corporate Credit Card with a \$15,000.00 Credit Limit and a \$2,000.00 Cash Advance Authorization.

b. Credit limits and cash advance authorizations must be completed by parent units prior to course attendance. Fort Bragg and JBLM Finance offices cannot provide student travel advances. Students that lack sufficient funds to train will be dropped from the course.

7. **TRAVEL ORDERS.** Students stationed at Fort Bragg and JBLM will require travel orders issued by their parent unit for various off-post exercises. Students not stationed at Fort Bragg or JBLM will require travel orders covering the entire course period. (See Enclosure 4: Orders Preparation Guide for Fort Bragg, NC and Enclosure 5: Orders Preparation Guide for JBLM, WA).

8. **BILLETING.** Use of government billeting is not directed by ASOT. Units may select to have students utilize government billeting if sufficient billeting is available. **At no time should a student sign a lease for the duration of the course.**

(1) Fort Bragg. Students should plan to stay at local off-base hotels in Fayetteville, Spring Lake, North Carolina (vic. Ft Bragg) through the first five (5) weeks of the course. At no time should a student sign a lease for the duration of the course.

(2) JBLM. Students should plan to stay at JBLM lodging or local off-base hotels in DuPont, Tacoma or Lacey Washington (vic. Ft Lewis) through the first five (5) weeks of the course. The following lodging in the Downtown Tacoma area have been designated off limits to Detachment West students.

(a) Marriott- Courtyard Tacoma Downtown- 1515 Commerce St., Tacoma

(b) Hotel Murano- 1320 Broadway, Tacoma

(c) Villagio Apartments- 1328 Market St, Tacoma

(d) Metropolitan Apartments- 245 St Helens Ave, Tacoma

(3) Off-Post Training Sites. Reservations are directed by the ASOT course cadre and if possible kept within the authorized per diem rates. If lodging exceeds the authorized per diem rates, an Actual Expense Authorization will be required (to be completed by the parent unit).

(4) When traveling to training locations outside of the Fort Bragg or JBLM areas, storage of personal gear is authorized at the ASOTC facility. The ASOT detachment will be responsible for the stored equipment and will safeguard student possessions.

(5) Dual Lodging. Dual lodging is not required while in attendance at ASOT. As per the JFTR para U4135 ***"Dual lodging exists to cover lodging expenses that arise because of unexpected circumstances beyond the traveler's control during TDY travel."*** Dual lodging must be approved after the fact by an amended authorization/order or by the approving official on the travel voucher. Any period of dual lodging reimbursement is limited to a maximum of 14 consecutive days, with extensions beyond 14 consecutive days only if approved by the Secretarial Process." The ASOTC training schedule will be given to students during the first day of so that there are no "unexpected circumstances" that will require the student to have dual lodging.

9. TRANSPORTATION

(1) Rental cars. Rental cars are necessary for TDY student transportation in and around Fort Bragg/JBLM. During specific portions of the ASOTC, the ASOT detachment will provide rental vehicles to students stationed at Fort Bragg/JBLM to support training when feasible. However, there may be occasions when students stationed at Fort Bragg/JBLM may be required to rent vehicles during isolated phases of the course as directed by the course Detachment Commander/NCOIC. All students may be required to purchase fuel to maintain course issued rental vehicles due to the unavailability of adequate number of government fuel cards.

(2) Compact rentals cars will suffice for students during the majority of the year. However, during classes 001, 002, 101, 102, 005, 006, 105 and 106 weather conditions may require students to upgrade to an SUV to safely navigate the rural environment. This will be determined by the Detachment Commander/ NCOIC and will issue an MFR to each student to substantiate the expense.

(3) Airline tickets. Parent units must provide personnel with airline tickets to and from the course location as per TDY travel orders. In addition, during selected practical exercises, students are required to purchase round-trip airline tickets from Fayetteville, NC or Seattle, WA to CONUS locations as directed by the course OIC/NCOIC. These locations will be presented to all students during in-processing.

(4) Special Conveyances. All students are required to use taxis, buses, subways and other such conveyances during all TDY phases of the course when necessary to meet course requirements.

10. **INCIDENTALS/PROPORTIONAL RATES.** During phases of the course that are conducted in the vicinity of Fayetteville, NC and Tacoma/Olympia, WA, students stationed at Fort Bragg or JBLM are also required to visit and conduct activities at specified establishments incurring costs. Therefore it's required for these local students to be authorized partial per diem to cover these incurred expenses. Partial per diem is restricted to eighteen days, over two exercises per course.

11. **REPORTING INSTRUCTIONS.**

a. Fort Bragg:

(1) Volckmann Facility (USASOC Overflow Annex) - 3036 Gillespie Street, Fayetteville, NC 28306-7103. The Volckman facility is located 1.5 miles from Fayetteville Airport and 81 miles from Raleigh Durham International Airport.

(2) All students will report to the main entrance located on the south side of the building (next to the large power drill statue) at 0745 on the first day of the course with the following:

- Dressed in slick or sharp casual civilian attire
- TDY or Attachment orders
- Certification of Attendance Memorandum endorsed by his unit ASO manager and first O-5 in his chain of command
- Functional Government Credit Card with a **\$15,000.00 Credit Limit and a \$2,000.00 Cash Advance Authorization**

b. JBLM:

(1) Directions to DET-West (Bldg 9980): Use Exit #122 (Berkeley Street/Camp Murray, Madigan Hospital) off Interstate 5 and enter JBLM military installation through the Madigan Gate ACP. Proceed to the third light (Wilson Avenue (Ave.)), turn left. Go .01 mile and turn 1/2 left and remain on Madigan bypass Ave to the stop sign. Turn left onto South L St. Go .01 mile and turn right into driveway, go through security gate and park.(directions and maps are posted on the A Co. 6th Bn, 1 SWTG portal page)

(2) All students will report to the student entrance of Bldg 9980 at 0745 on the first day of the course with the following:

- Dressed in slick or sharp casual civilian attire
- TDY or Attachment orders

Certification of Attendance Memorandum endorsed by his unit ASO manager and first O-5 in his chain of command

Functional Government Credit Card with appropriate credit limit **\$15,000.00 Credit Limit and a \$2,000.00 Cash Advance Authorization**

12. PROCEDURES FOR REQUESTING WAIVERS.

a. General. All candidates for the ASOT Course must meet the pre-requisites as described in this document. If the ASOTC candidate does not meet the prescribed pre-requisites, a waiver is required. Waiver approval authority resides with J3X, SCSO, USSOCOM.

b. Procedure. The waiver process must be initiated a minimum of 4 weeks from the start date of the class. Waivers shall be generated at the lowest possible echelon with those individuals possessing intimate knowledge of the requestor's maturity, past performance and operational potential. Units shall submit the waiver with a complete justification and pertinent detail of the candidate's operational experience and classify the waiver as needed up to "SECRET/NOFORN". The waiver will be processed by the unit ASO Program Manager and endorsed by the first O-5 in the requestor's chain of command. The waiver will then be forwarded through their respective service component to the J3X, SCSO, USSOCOM for final approval/disapproval. Waivers granted will have an expiration date of one year from the date of issue.

c. Currently a blanket waiver is in effect for SOF experience and rank. Contact your Battalion/Group ASO Manager for additional information.

13. CONTACT NUMBERS

a. 6th BN, 1st SWTG: 910-908-4544, 910-908-4542

b. A/6/1: 910-908-5128

c. ASOTC: 910-908-5182; 910-908-5198